

KINGSTONE & THRUXTON GROUP PARISH COUNCIL

Minutes of the meeting of Kingstone and Thrupton Group Parish Council held on Wednesday 1st April 2026 at 7.00pm at Kingstone Village Hall, Green Lane, Kingstone, Hereford.

Present: Cllr. Colin Pugh (Chairman), Cllr Colin Warrillow (Vice-chairman), Cllr. David Bailey, Cllr. Leah Dunsmuir, Cllr. Rachael Fitton, Cllr. Neil Howard, Cllr. Colin Knight, Cllr. Paula Rawbone, Cllr. David Rea and Cllr. Christina Richards

In attendance: Lisa Lewis (Parish Clerk), Rebecca Baldwin (Sports Association), Matthew Heeley (Lengthsman) Paul Neate (Footpaths Officer) and Richard Thomas (Ward Councillor), one member of the public

1. Apologies

Received and noted from Cllr Lloyd. It was noted that there is currently one vacancy for members and an application form had been sent.

2. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s31 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members were reminded to declare any interests.

- i) Declarations from Members
Agenda Item 6.4 – Cllrs. Leah Dunsmuir and Colin Knight as committee members for Kingstone Sports Association.
- ii) Declarations from Officers
None

3. Minutes of Previous Meeting

It was resolved that the minutes of the meeting held on Wednesday 4th March 2026 be approved as a correct record and were signed by the Chairman.

4. Public Participation

Nothing raised.

5. Reports

5.1 Clerk's Report & Correspondence

BBLP weekly updates circulated

Police Newsletter – March

HALC Conference and AGM and Training Schedule



Updates:-

Local Drainage and Public Rights of Way grant reimbursements have been completed and sent to Herefordshire Council. Email sent to Herefordshire Council regarding the request for a pedestrian crossing at the new estate – no further updates received.

Pensions requirements re-confirmed with The Pensions Regulator.

Planning Decisions – FOR INFORMATION ONLY

None to note.

5.2 Verbal Reports

(5.2.1) Local Policing: Not present. It was noted that the parish priorities are required and it was resolved to respond with Anti-social behavior, Speeding and Thefts as the current priorities.

(5.2.2) Ward Councillor reported on:

- By-pass
- Public Realm Contractor
- No replacement CEO appointed for Herefordshire Council yet.
- Hereford Fire Station
- Bus Services

(5.2.3) Village Hall: AGM had taken place, an additional member had been appointed who specializes in fundraising. Bookings have increased compared to last year. Quotes for the garden space are still in progress.

(5.2.4) Sports Association: complaints had been received regarding dog fouling. Environmental Health will ensure the dog warden carries out patrols and issues penalties where necessary. Dogs have been entering the fenced off play area which is subject to a PSPO, additional signage to be installed. Maintenance day to be arranged shortly. Planning for Kingstone Funfest is progressing with sponsorship received and 25 craft stalls attending. They are holding a Plant and Cake sale next month. Drainage issues were discussed, it has been reported to Herefordshire Council and they will forward to the clerk to follow up with BBLP.

(5.2.5) Bike Track: Due to be cut. It was noted that there had been a request for football goals adjacent to the track, it was agreed for the clerk to establish if Connexus would allow this and add to the next agenda for further discussion.

(5.2.6) Allotments: No updates.

(5.2.7) Kingstone Food Share: Numbers have increased and additional food bags have been supplied to vulnerable residents. Spending will need to increase to £600 per month.

(5.2.8) Litter Picking: The April litter pick had been cancelled due to Easter Sunday, the next is Sunday 3rd May 2026.

6. Financial Reports and Policy

6.1 Payments: It was resolved to approve all payments listed for April, see appendix 1. All invoices to be signed by signatories at the end of the meeting.

6.2 Bank balances and reconciliations the bank balances for the current account at the end of February were noted and bank statements were signed by signatories. See appendix 2.

6.3 Credit Card Limit Increase It was noted that the clerk is unable to purchase enough gift cards with the current limit of £1,000 due to an overlap with the direct debit clearing the balance. It was resolved



by a unanimous vote to approve the increase of the limit to £1,500. A letter requesting the increase was signed by 2 signatories.

6.4 Community Grant to Kingstone Sports Association it was noted the grant request received was for £3,000, however the budget figure allocated was £2,500. The application was discussed and it was proposed to grant £3,000 and resolved by a majority vote to proceed with providing the grant under the Local Government (Miscellaneous Provisions) Act 1976, s.19.

6.5 Community Grant to Dore Community Transport the grant request was discussed and it was proposed that £500 be granted to the charity and resolved by a unanimous vote to proceed on that basis.

7. Planning

7.1 Planning To consider planning applications submitted to Hereford Council:- None received.

8. Occasional Premises License

We Are Farming Minds, Arkstone Court, Kingstone, Hereford. HR2 9TR

Licensable Activities and Timings: **27 June – 28 June 2026 ONLY**

Boxing/Wrestling (Indoors) Saturday 18:00 – 00:30

Live Music (Indoors), Sale/Supply of Alcohol (consumption on the premises) Saturday 18:00 – 01:00

Recorded Music (Indoors) Saturday 18:00 – 02:00

Late Night Refreshment (Indoors/Outdoors) Saturday 18:00 – 02:00

The above application and information was noted and it was resolved to fully support the application.

9. Highways & Environment

9.1 Lengthsman: work on the B4349 had commenced. Drainage had been repaired. Some drainage work due to be completed before it is tarmacked. A litter pick will be needed and he will carry out on a maintenance day. Re-installation of the sign and drainage work to be completed. Various drainage works noted for the grant work and the lengthsman will liaise with the clerk to submit. Any issues, update on the lengthsman group.

9.2 Lengthsman Scheme 2026/27 It was resolved to submit the agreement renewing the lengthsman contract for a further year. Documents signed by the clerk and chairman.

9.3 Footpaths: Paul had attended a Risk Assessment Course. The KS3 and KS1 were cut in March. Cottons Meadow hedge, Sports Field entrance and KS25 had also been cut. New gates have been installed on the KS2 and Knights Wood to replace stiles for accessibility. The strimmer was repaired but a further problem means it has gone back into Ron Smith's for repair under warranty. Dog fouling signs are being torn off, it was resolved to order 40 signs and distribute some to the Sports Association as well. The PROW Grant wish list was noted.

9.4 Drainage and PROW Grants Already covered.

9.5 s.106 Update: no updates received other than a safety survey is being arranged.

9.6 Flood Planning: Barrow Common Flood Road Closure training had taken place with Herefordshire Council. Training through the Herefordshire Council Volunteer scheme for other interested volunteers in other affected areas of the village is to be arranged. It was suggested a meeting between all parties should be arranged in the future for a joined-up approach to flooding issues.



9. Annual Parish Meeting

It was agreed to hold the Annual Parish Meeting on Wednesday 13th May 2026 at 7pm. Clerk to liaise with Cllrs to and community organisations. Delegated authority to spend within the budget limit was given to the clerk by a unanimous vote.

10. Training

It was resolved to organise group training for Augst/September.

12. Items for Next Agenda

Village Hall Grant.

Co-option.

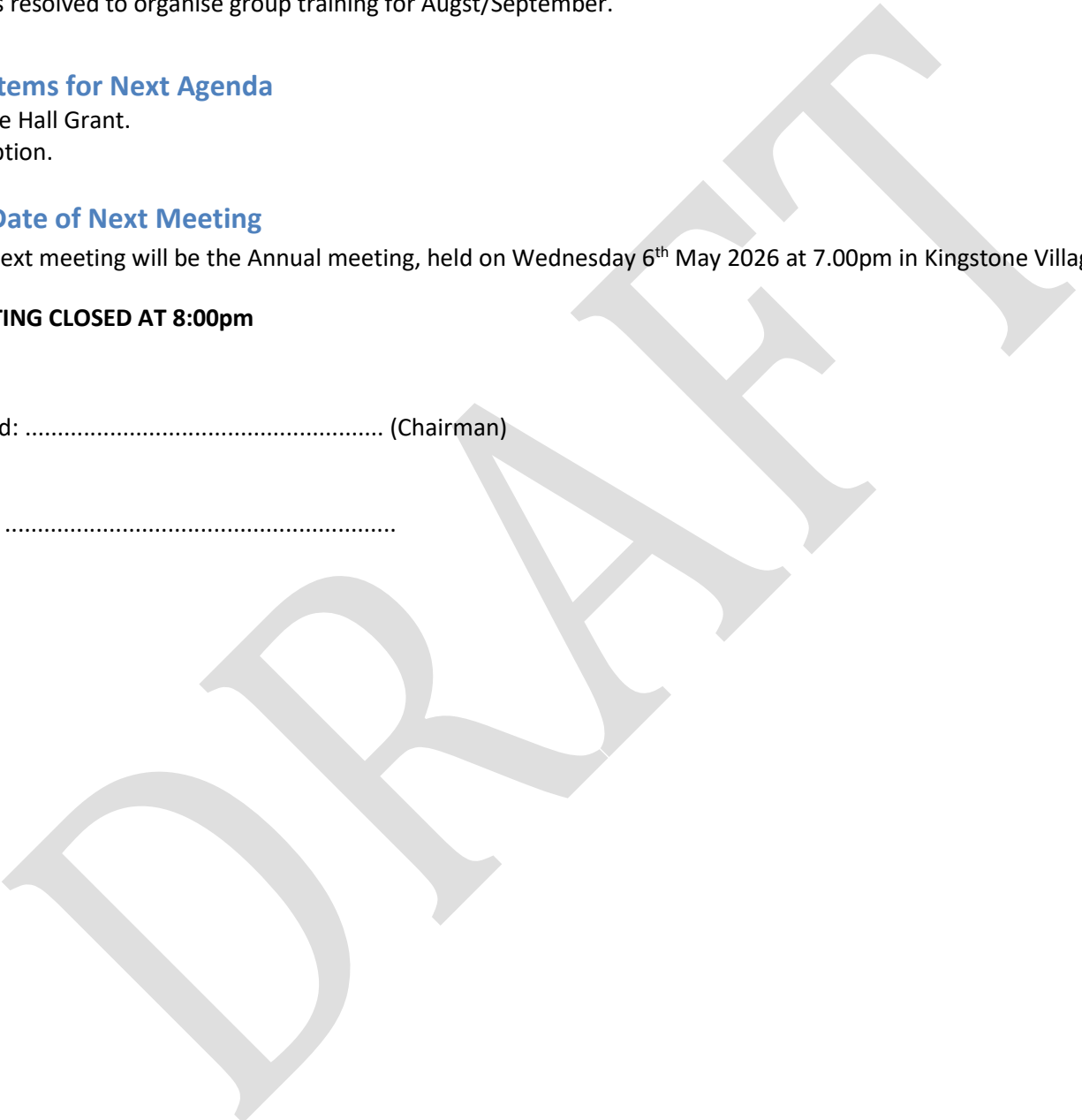
13. Date of Next Meeting

The next meeting will be the Annual meeting, held on Wednesday 6th May 2026 at 7.00pm in Kingstone Village Hall.

MEETING CLOSED AT 8:00pm

Signed: (Chairman)

Date:



Appendix 1

Payments List for April 2026

Clerk's Salary - £775.58

Pension Contributions - £61.72

Evans Farm & Country - £892.80

Foodshare Volunteer Expenses - £tbc

Revill Mowers – Repairs. Reimbursement to PFO - £63.40

Appendix 2

Date: 24/03/2026 Kingstone & Thrupton Parish Council Page 1
 Time: 13:46 Bank Reconciliation Statement as at 28/02/2026 User: LISA
 for Cashbook 3 - Unity Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Current Account	28/02/2026		4,194.47
			<u>4,194.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			4,194.47
<u>Unpresented Receipts (Plus)</u>			
28/02/2026 trns		3,500.00	
			<u>3,500.00</u>
			7,694.47
		Balance per Cash Book is :-	7,694.47
		Difference is :-	0.00

Signature :-

Date: 24/03/2026 Kingstone & Thrupton Parish Council Page 1
 Time: 13:51 Bank Reconciliation Statement as at 28/02/2026 User: LISA
 for Cashbook 4 - Unity Savings A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Savings Account	28/02/2026		48,810.55
			<u>48,810.55</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
28/02/2026 trns Unity Current A/c		3,500.00	
			<u>3,500.00</u>
			45,310.55
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			45,310.55
		Balance per Cash Book is :-	45,310.55
		Difference is :-	0.00